

For changes to your legal name, you will need to provide supporting documentation.

Please see the link to understand what supporting documentation you need to provide: <http://go.unimelb.edu.au/j9hi>

## HOW TO SUBMIT THIS FORM

1. Fill in relevant areas of the form
2. Sign the declaration, date the form and prepare supporting documents (if needed)
3. If you're a current student, submit online here: <http://go.unimelb.edu.au/2bki>
4. If you're an applicant or alumni, submit online here: <http://go.unimelb.edu.au/6iti>

For more information on changing your official name:



**CHANGES TO NAME AND  
PERSONAL DETAILS FAQ PAGE**

Student Number:

## I want to change my legal name - SUPPORTING DOCUMENTATION REQUIRED

Old name	
First name:	<input type="text"/>
Middle / other names:	<input type="text"/>
Last name:	<input type="text"/>

New name	
First name:	<input type="text"/>
Middle / other names:	<input type="text"/>
Last name:	<input type="text"/>

## I want to make a correction to my legal name - SUPPORTING DOCUMENTATION REQUIRED

Incorrect name	
First name:	<input type="text"/>
Middle / other names:	<input type="text"/>
Last name:	<input type="text"/>

Correct name	
First name:	<input type="text"/>
Middle / other names:	<input type="text"/>
Last name:	<input type="text"/>

## I want to add / update my preferred name

Preferred name:

## I want to correct my birthdate - SUPPORTING DOCUMENTATION REQUIRED

Correct birthdate:   /   /

## I want to update my personal identifiers

### Title

Mr  Ms  Miss  Mrs  Dr  Mx  No title preferred  Other (please specify): \_\_\_\_\_

### Personal identifier

Man or male  Woman or female  Non-binary  [I/They] Use a different term  Prefer not to say

## UNIVERSITY EMAIL ACCOUNT (optional)

You may request that your University email account be amended to reflect your new name. This will take up to two (2) weeks to be updated and you will be notified when completed.

Yes, please change my University email account to reflect the change of name.

## DECLARATION

- I hereby declare that I have submitted the required documents
- I authorise University of Melbourne staff to update my details

Signature: \_\_\_\_\_

(Use the Sign Yourself Tool)

Date:   /   /