New Student Precinct	

The University has experienced significant growth at the Parkville campus over the past two decades, with over 40% of the University’s students and staff now based south of Grattan Street.

In response to this, plans for a New Student Precinct are underway – one that will improve the student experience by concentrating student services and activities closer to the heart of the campus.

The Precinct will be a vibrant centre of activity where all students have access to social, cultural and community opportunities. It will also be the home of the University of Melbourne Student Union (UMSU), UMSU International, the Graduate Student Association (GSA) and their associated services, spaces and activities. The New Student Precinct will be defined by Monash Road to the north, Grattan Street to the south, Swanston Street to the east and the Melbourne School of Engineering (MSE) Precinct to the west, incorporating existing University of Melbourne buildings. It will neighbour Carlton Connect and will be easily accessible to the Metro Rail upon its completion.

Co-creation will be the cornerstone of this exciting initiative, with the end-users — University of Melbourne students — partnering with the University as active contributors, decision-makers, ambassadors and by supporting Precinct events and activations.
ABOUT THE ROLE

Position Purpose:
Reporting to the Communications, Co-creation and Engagement Manager, Student Precinct Project, a Student Precinct Ambassador will support Student Precinct events and co-creation activity, and champion the Student Precinct Project to faculty peers and to the broader student population.

Reporting line: Communications, Co-creation and Engagement Manager

Engagement Duration
An appointed Student Precinct Ambassador would be contracted on a casual basis to support Student Precinct Project events, initiatives and co-creation activity until the end of 2018. The hours of employment will be dictated by Project needs and determined by the Communications, Co-creation and Engagement Manager in collaboration with the Student Precinct Ambassador and in consideration of their work and study load.

Key Accountabilities:
Under the direction of the Communications, Co-creation and Engagement Manager support the communication, co-creation and engagement activities by:

- Supporting and assisting in the coordination of co-creation events, initiatives and engagement activities
- Supporting the running of co-creation initiatives and activations
- Playing an advocacy role within your own faculty to promote Student Precinct events, activities and co-creation opportunities to peers
- Attending regular Student Precinct Project briefing sessions
- Assisting in maintaining the database of key internal and external contacts
- Promoting the Student Precinct Project more broadly to faculty peers and the University student population in general.

Selection Criteria:

Education/Qualifications
1. Currently enrolled in a course at the University of Melbourne

Desirable skills and knowledge:
1. Confidence to assist at events and support the promotion of them
2. Excellent verbal communication skills
3. Ability to engage with the broader student community and faculty peers as an ambassador for the Student Precinct Project
4. Ability to plan and organise self to ensure the completion of tasks with regards to meeting deadlines and organising priorities
5. Confidence to present and communicate with a broad range of stakeholders
6. Sound skills in digital applications and software including social media platforms, word processing, spreadsheets, databases, desktop publishing, PowerPoint, email and web, media-editing software