

Change to personal details form: Alumni and applicants

This is a digital form you can complete on your own device.



If you are a **current student** or **graduated less than 12 months ago**, please complete the process outlined here:

go.unimelb.edu.au/un4s

1. TICK THE RELEVANT BOX TO CONFIRM YOUR CHANGE REQUEST AND CHECK THE REQUIRED DOCUMENTATION

Update your legal name after an official name change

Certified photo ID in current name and proof of name change required

Correction to my legal name or date of birth

Certified photo ID required

Update non-legal details (ie preferred given name, personal (gender) identifier or title)

No additional documentation required

All ID documents must be valid and certified

Visit go.unimelb.edu.au/un4s to view the documentation requirements.

2. FILL IN THE RELEVANT SECTIONS BELOW

Student number:

Date of Birth:

(DD/MM/YYYY)

FORMER LEGAL NAME

CURRENT LEGAL NAME

Given name:

Given name:

Middle/other
given names:

Middle/other
given names:

Family name:

Family name:

Preferred given
name (optional):

TITLE

Mr

Ms

Miss

Mrs

Dr

Mx

No title preferred

Other (please specify):

PERSONAL IDENTIFIER

Man or male

Woman or female

Non-binary

[I/They] Use a different term

Prefer not to say

3. REQUEST YOUR UNIVERSITY EMAIL ADDRESS TO BE UPDATED TO REFLECT YOUR UPDATED NAME (OPTIONAL)

Yes, please change my University email account to reflect the change of name.

4. COMPLETE THE DECLARATION

By submitting this form, I declare that I have provided the required documents and authorise University of Melbourne staff to update my details.

Date

(DD/MM/YYYY)

Name:

5. UPLOAD YOUR COMPLETED FORM

Submit this form **together with** required documentation here: go.unimelb.edu.au/99e8

Visit the [Change to name and personal details page](#) for more information including processing times: go.unimelb.edu.au/un4s