Change to personal details form: Current students and recent graduates





If you are **an applicant** or **graduated more than 12 months ago**, please complete the process outlined here: **go.unimelb.edu.au/un4s**

1. TICK THE RELEVANT BOX TO CONFIRM YOUR CHANGE REQUEST AND CHECK THE REQUIRED DOCUMENTATION

Update your legal name after an official name change *Certified photo ID in current name and proof of name change required*

Correction to my legal name or date of birth

Certified photo ID required

Updating Non-legal Details

To update non-legal details (ie preferred given name, personal (gender) identifier or title), visit **go.unimelb.edu.au/yvv8**

All ID documents must be valid and certified

Visit **go.unimelb.edu.au/70e8** to view the documentation requirements.

2. FILL IN THE RELEVANT SECTIONS BELOW

Student number:	Date of Birth: (DD/MM/YYYY)
FORMER LEGAL NAME	CURRENT LEGAL NAME
Given name:	Given name:
Middle/other given names:	Middle/other given names:
Family name:	Family name:

3. REQUEST YOUR UNIVERSITY EMAIL ADDRESS TO BE UPDATED TO REFLECT YOUR UPDATED NAME (OPTIONAL)

Yes, please change my University email account to reflect the change of name.

4. COMPLETE THE DECLARATION

By submitting this form, I declare that I have provided the required documents and authorise University of Melbourne staff to update my details.

Date	Name:
(DD/MM/YYYY)	

Submit your request here

Visit the <u>Change to name and personal details page</u> for more information including processing times: <u>go.unimelb.edu.au/un4s</u>

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