

Further information needed to fill out this form can be found online:

OVERLOADING AND OVER-ENROLMENT

HOW TO SUBMIT THIS FORM

1. Please attach this form to an Enrolment Variation request.
2. Select 'Add Subject/Requisite Waiver or request Overload' as the Type of Variation.
3. Select 'Apply to Over-Enrol' as the Subject Variation Reason.

** Please note that requests to over-enrol may take longer to assess than other Enrolment Variation requests.*

PLEASE COMPLETE

Personal information:

Student number:

First name:

Last name:

Course: (please write the full name of your degree, e.g. "Bachelor of Science")

Subject details:

New Subject Code	Subject Title	Semester	Points

Specific details of the request to over-enrol: (please explain why you want to over-enrol)

Entire course plan:

Subjects		1	2	3	4	5
Year 1	Semester 1					
	Semester 2					
	Summer/Winter Semester					
Year 2	Semester 1					
	Semester 2					
	Summer/Winter Semester					
Year 3	Semester 1					
	Semester 2					
	Summer/Winter Semester					
Year 4	Semester 1					
	Semester 2					
	Summer/Winter Semester					

Declaration:

- I have read the Enrolment Policy (section 5) at <https://policy.unimelb.edu.au/MPF1294>
- I declare that, to the best of my knowledge, the information supplied in this request is correct and complete.
- After reading the policy; I understand I am eligible to apply for an over-enrolment in my course.
- I understand that I may be asked to discuss my request with a Student Services Consultant before the decision is made.

The University of Melbourne collects personal information in accordance with the University Privacy Policy which can be viewed in full at <http://policy.unimelb.edu.au/MPF1104> reported or disclosed by the University. You may request access to your information at any time by contacting the privacy officer at privacy-officer@unimelb.edu.au.