INSTRUCTIONS TO STUDENTS
This Health Professional Report (HPR) can only be completed and signed by a treating practitioner who can verify a health condition which they are qualified to authenticate. The treating practitioner should be registered with the Australian Health Practitioner Regulation Agency (AHPRA) or Australian Association of Social Workers (AASW). All relevant sections of this form must be complete for your application to be considered. An incomplete HPR may result in your application being ineligible.

1. Before completing this form, please read the University's Special Consideration guidelines at: go.unimelb.edu.au/fo6r

2. Please have this form completed by the relevant treating practitioner involved in the care of your ongoing circumstances.

3. Please complete this form if your circumstances will be affecting your study for longer than six weeks. You will need to submit an application for “Special Consideration (Ongoing Support)” online and upload a copy of this form. All relevant sections of this form must be complete for your application to be considered. An incomplete form may result in your application being deemed ineligible.

4. If your circumstances are affecting upcoming or overdue assessment tasks, you will also need to submit an application for “Special Consideration (Unexpected Circumstances)” online and upload appropriate supporting documentation. For health related circumstances, the preferred documentation to verify impact is the Health Professional Report.

5. Recommendations in this form will need to be discussed with your Student Equity Adviser, to ensure they align with the inherent academic requirements of your course/subjects

6. Your personal information is managed under the Privacy and Data Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic). All personal information collected by the University is governed by the University’s Privacy Policy at: policy.unimelb.edu.au/MPF1104

By signing this document, I declare that all the information supplied is complete, true and correct in every particular and acknowledge that the University may terminate my studies if I have misrepresented my past and/or present circumstances and that this termination may take place at any stage during the course undertaken. I understand that the University reserves the right to inform other tertiary institutions if any of the material presented to support my application is found to be false. All documents submitted become the property of the University of Melbourne. I give permission for the University of Melbourne to contact my health professional to verify the information on this form if needed, and for relevant information to be provided to the University.

Signature: ____________________________
Date: ____________

FURTHER INFORMATION
Please contact the Student Equity and Disability Services team
t: +61 3 8344 0836 e: equity-disability@unimelb.edu.au
# Health Professional Report

**ONGOING SUPPORT**

## STUDENT’S HEALTH CONDITION

To be completed and signed by health professional.

1. Brief description of impact of student’s condition or ongoing circumstances:

2. Approximate date of onset / date of first impact:

   - Permanent
   - Temporary (<6 months)
   - Long term (>6 months)
   - Constant impact

3. Please indicate whether the student’s circumstances affect the following areas:

   - **Attendance and participation** (i.e. lectures, tutorials, practical classes, professional placements, field trips, commute, travel, other)
   - **Cognitive impact** (i.e. attention, concentration, memory/recall, processing information, planning and organisation, other)
   - **Reading and writing** (i.e. handwriting, typing, spelling/punctuation, reading speed, comprehension, print size, any accessible formatting requirements)
   - **Physical/mobility** (i.e. standard lecture/classroom seating, capacity to sit or stand for extended periods, moving between class venues, manual tasks in practical/lab classes, other)
   - **Assignment-based assessment** (i.e. ability to prepare and submit essays, assignments, reports etc. within set timeframes)
   - **Exam-based assessment** (i.e. ability to complete assessment under exam or test conditions)
   - **Presentation or Performance** (i.e. ability to deliver an oral presentation or perform a piece of music, theatre or production before an audience)
   - **Clinical Placement or Lab work with hazardous material**
   - **Other** (if not related to any of the above, please describe, add specific recommendations, if any)

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**Privacy statement**

The collection of personal information by the University of Melbourne (University) is governed by the Privacy and Data Protection Act 2014 (Vic) and Health Records Act 2001 (Vic) (together, Privacy Laws). The University is also considered to be a data controller for the purposes of the EU General Data Protection Regulation 2016/679 (GDPR) in relation to the collection of personal information from individuals located in the EU. The University is committed to protecting your privacy and processing your personal information fairly and lawfully in compliance with the Privacy Laws and the GDPR, as applicable. The Student Equity and Disability Services team is requesting the information on this form to assess the impact of a student’s circumstances on their studies and recommend, in consultation with a student, reasonable adjustments to support a student in their studies. You can contact us at equity-disability@unimelb.edu.au or on +61 3 8344 0836. Further details about how we handle your personal information can be found in our Student privacy statement [here](https://about.unimelb.edu.au/strategy/governance/compliance-obligations/privacy/privacy-statements/student-privacy-statement).